



Minutes of Squash New Zealand Executive Council Meeting.

- Held:** Saturday December 1, 2012, Jet Park Inn, Auckland, 11.30am
- Present:** Wayne Werder, Tony Johnston, Tony Alexander, Linda Kenny, Leah Goodhew, Toni-Maree Carnie, Andrew Eade, Jim O'Grady (Chief Executive).
- Apologies:** None.
- Disclosure of Interest:** Wayne Werder (Sport BoP) re Coaching Director role.
- Minutes:** The minutes of the meeting held October 26, 2012 were accepted as a true and correct record. Moved: TA / TJ Carried.
- Matters Arising:** There were no matters arising.
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1. Election of Chair.

Two nominations were proposed for the role of chair - Tony Johnston (LK / TMC) and Wayne Werder (LG/TA) After a vote Wayne Werder was elected as the chair of the SNZ Executive Council.

2. AGM.

The board felt the meeting format with the workshop and forum preceding the annual general meeting worked well and provided an opportunity for open discussion prior to the meeting proper. JO to update the constitution with the rule changes as adopted by the meeting and send copies to the Companies Office.

Squash Wellington agreed to withdraw their remits and they were referred to general business. After discussion the following recommendations were made to the incoming board -

- a) Where a B grade player and lower graded player of C1 or below meet the higher graded player chooses the ball. SNZ to develop policy by February 2013.
- b) The board felt that it was up to the districts to develop their own policies on eyewear and SNZ only had jurisdiction over national events. SNZ recommends the use of eyewear for all junior events. It was agreed that each district be canvassed for their opinion.
- c) The cut-off date for Superchamps eligibility should be changed to an earlier date to give teams more time to prepare. SNZ to develop the policy for 2013 Superchamps.
- d) That all B grade national events move to PAR to 11 rather than 15. Michael Pittams to develop the policy for the relevant events.

3. Meeting Dates.

A draft schedule of meeting dates for 2013 was discussed. JO to circulate the schedule to the board for confirmation so travel and accommodation arrangements can be made as early as possible. The October meeting will be scheduled around the WSF agm in Christchurch. The planning day in February to involve SNZ staff who will present on their various programmes.

4. Board Induction.

JO to circulate an induction pack to new board members including –
Directors Policy Handbook, 2012-2013 Budget, Risk Matrix, Constitution

5. Board Committees.

Audit and Risk	Tony Johnston and Leah Goodhew
Human Resources	Wayne Werder and Toni-Maree Carnie
High Performance	Wayne Werder

(TOR to be developed for A&R committee).

6. Planning Day.

The following matters to be included on the agenda for the planning day –

- Terms of reference for the Audit and Risk committee
- A&E committee to develop financial policy re reserves, monthly accounts
- Risk matrix evaluation and update
- Staff presentations on programmes and campaigns
- High Performance strategy
- Commercial strategy for SNZ
- Board reporting requirements
- Board evaluation
- Affiliation options and models

7. Finances.

The SNZ financial reports to 31/10/2012 were circulated prior to the meeting.
The 2012-2013 budgets had been loaded into the accounting system.
The October accounts were accepted as a true and correct record.
Moved: WW/TA. Carried

Club Kelburn accounts were presented for the period to 30/9/2012.

8. Selectors.

The following appointments were ratified by the board –

Senior Selectors	Willie Bicknell, Michel Galloway, (Paul Hornsby – Convenor).
Junior Selectors	Pat McHugh, Aileen Buscke, (Paul Hornsby – Convenor).
Masters Selectors	Wayne Seebeck, Kaye Jackson and Ian Gunthorp
Masters Director	Wayne Seebeck
Referees Director	Chris Buckland

Moved: TA / LG. Carried.

9. General Business.

- a) Talent Development Centres. There was some concern that the TDCs were a duplication of existing regional camps. JO to discuss with Paul Hornsby and Michael Pittams and investigate options possibly including amalgamation and a fourth venue. Also consult with districts concerned.
- b) High Performance committee to develop contingency plans for funding the high performance programme in the event of changes to the current level of support from HPSNZ.
- c) Confirmation of BounceBack commissions as agreed at previous board meetings -

Club Commissions.

A commission of 2% is payable to Squash New Zealand for all club building insurance policies signed up to the BounceBack insurance scheme. Squash New Zealand retains the 2% club building insurance commission to cover the administration costs of the scheme.

Sub Agency Polices.

A commission of 2% is payable on all sub agency policies signed up to the BounceBack insurance scheme. This could include member's personal insurance or their business insurance. The policy holders club will receive 1% of the sub agency commission. Squash New Zealand will receive 1% of the sub agency commission which will be ring fenced for approved district development projects in the policy holders district.

- d) A SNZ Board Service Commitment Pledge was signed by all board members.
- e) WW outlined the new shared services role currently being advertised by Waikato / Bay of Plenty.
- f) District Buddies allocations –
 - LG Northland
 - AE Auckland
 - WW Waikato and Bay of Plenty
 - LK Midlands and Canterbury
 - TJ Otago and Southland
 - TA Wellington and Eastern
 - TMC Central

10. Motions to Apply for Funding.

The SNZ Executive Council agrees to apply for funding to support a range of activities as and when required.
Moved: WW / TJ. Carried.

11. Next Meeting

Friday, February 1, 2013. 1.00pm – 6.00pm, Jet Inn, Auckland.

12. Meeting ended 3.00pm