



MINUTES OF SNZ BOARD MEETING

Friday January 23, 2015, 12.00pm, Jetpark Hotel and Conference Centre, Auckland

Present: Tony Johnston, Linda Kenny, Matt Taylor, Steve Dunbar, Greg McKeown, Dayne Far,
Jim O'Grady (CE)

Apologies: Greg McKeown and Steve Dunbar – lateness.

Conflicts of Interest: None

Items for Discussion

1. SNZ Strategic Plan

Strategic Plan 2016-2021

The 2013-2015 Strategic Plan is current to September 30, 2015. Following consultation at the 2014 AGM and Conference, the Board and CE will in future develop a 6-year strategic plan, reviewed and updated every 3 years. The 2016-2021 Strategic Plan will apply to the period October 1, 2015 to September 30, 2021.

A draft 2016-2021 Strategic Plan will be prepared for consultation at the mid-year Presidents' meeting, and the Board will adopt the final plan prior to September 30, 2015.

At this meeting the Board:

1. Reviewed the current 2013-2015 Strategic Plan and agreed that it could be used in large part as a basis for the new plan, noting that this should not preclude fresh input from the Board, CE or Squash New Zealand's membership
2. Reviewed previous commentary from Boardworks that "the strategic plan could be better designed to reflect both the high level board concerns and as the basis for next-level-down business planning" and "a well-designed strategic plan assists [a strategic focus at meetings] and provides the basis for CE reporting," and accordingly
3. Focused on drafting a list of strategic goals (outcomes if they happen) for 2021, as follows:
 - a. Growth – more people playing and participating – 30,000 playing members
 - b. High Performance success [to be described/quantified]
 - c. Upgraded / modernised facilities
 - d. Financial health – at all levels (SNZ, districts, clubs)
 - e. Organisational structure / framework – aligned / unified/efficient efforts and programmes (SNZ, districts, clubs, universities, schools)

These draft strategic goals will form the basis of a draft 2016-2021 Strategic Plan working document.

2. Sponsorship Consultancy Proposal

Following previous discussions regarding commercial partnerships a proposal had been received from the HT Group (Mike Hall-Taylor) for a sponsorship consultancy which had been circulated to the Board.

Resolution:

That the CE proceed as soon as possible to negotiate an agreement with HTG on reduced terms for Stage 1 (\$10k approx.) for delivery by the end of February or early March 2015. Stage 2 and 3 to be reassessed thereafter.

Moved: Greg McKeown / Steve Dunbar Carried

3. World Senior Men's Champs 2015

Given recent changes in HPSNZ funding the Board gave consideration to whether or not SNZ should send a team to the World Senior Men's Champs in 2015 and if there were alternative options which might be more beneficial to the development of our high performance athletes.

After some discussion it was felt that NZ needed to lift the standard of representative teams and set higher goals or outcomes. It was agreed that the money might be better used elsewhere but it was important to provide pathways for emerging players and the event was the pinnacle of the men's game. Strategy should drive the decision not fiscal concerns.

Resolution:

That the CE would ask the HPAP to submit recommendations for future selection criteria and invite the panel to consider the merits of sending a team to the 2015 World Men's Teams Championships and a contingency plan if a team was not sent.

Moved: Tony Johnston / Matt Taylor Carried

4. National Squash Centre

The NSCT, while acknowledging the existence of the original loan, has raised concerns about the amount that may or may not be outstanding. The paper trail is complex and requires clarification.

Resolution:

SNZ resume discussions with the NSCT.

Moved: Greg McKeown / Linda Kenny Carried

5. Ball Sponsorship Proposal

A proposal had been received from SGS (Sporting Goods Specialists) to adopt an alternative ball to the current Dunlop endorsed ball. The proposal had been circulated to the SNZ Board.

A major concern is the degree of acceptance or resistance by the squash community. Testing tends to be very subjective which makes it difficult to objectively assess the merits of an alternative product.

Resolution:

That SNZ conduct testing across the country and across the grades by the end of February.

Moved: Dayne Far / Steve Dunbar Carried

Items for Decision

1. Purpose

To confirm the minutes of the previous meeting held November 29, 2014.

Resolution:

That the minutes of the previous SNZ Board meeting held November 29, 2014 be approved as a true and correct record of proceedings.

Moved: Linda Kenny / Matt Taylor Carried

Matters Arising from the Minutes None

2. Purpose

To reconfirm the appointment of members to the SNZ Board Standing Committees – Audit & Risk, HR and to consider the establishment of two new standing committees – Squash and Commercial.

The benefit of having two additional committees would provide the Board with a greater depth of understanding, resilience and knowledge of these particular activities. Hopefully it would lead to better outcomes in these areas and a greater degree of engagement from Board members who had an interest or strength in that area.

Previous Resolution:

Audit and Risk Committee

That Greg McKeown and Steve Dunbar be elected to the Audit and Risk Committee.

Moved: Linda Kenny / Dayne Far Ratified

Previous Resolution:

Human Resources Committee

That Tony Johnston and Greg McKeown be elected to the Human Resources Committee.

Moved: Steve Dunbar / Linda Kenny Ratified

Resolution:

That the SNZ Board establish a Squash Committee and a Commercial Committee to provide advice to the Board on matters relevant to each area of interest as directed by the Board or management and the draft Terms of Reference be circulated to each committee for comment.

Squash Committee – Linda Kenny (Chair), Dayne Far, Tony Johnston
Commercial Committee – Steve Dunbar (Chair), Matt Taylor, Greg McKeown

Moved: Dayne Far / Linda Kenny Carried

3. Purpose

To ratify the appointment of the National Junior Selectors.

Resolution:

Junior Selectors

That Mike Weston and Robbie Wyatt be ratified as Junior Selectors. Convenor Paul Hornsby.

Moved: Linda Kenny / Dayne Far Carried

4. Purpose

To confirm the TOR for the High Performance Advisory Panel.

Resolution:

That the SNZ Board approve and adopt the TOR for the HPAP as previously circulated with the amendment that the HPAP only consider and make recommendations on matters as directed by the SNZ Board. The HPAP has no power to make decisions on behalf of the SNZ Board.

Moved: Steve Dunbar / Dayne Far Carried

5. Purpose

To confirm the members of the High Performance Advisory Panel.

Resolution:

That the SNZ Board confirm the appointment of the following members of the HPAP.

Paul Wright, Matt Taylor, Joanne Williams, Kashif Shuja, Glen Wilson, Gavin Larsen, Grant Smith, Mike Weston.

Moved: Dayne Far / Linda Kenny Carried

6. Purpose

To authorise representatives of SNZ to deal with First Sovereign Trust Limited.

Resolution:

The SNZ Executive Council authorises Jim O'Grady, Michael Pittams and Michelle Rogers as representatives of SNZ to deal with First Sovereign Trust Limited.

Moved: Matt Taylor / Linda Kenny Carried

7. Purpose

To apply for grant funding.

Resolution:

The SNZ Board agrees to apply for funding to support a range of activities as and when required.

Moved: Steve Dunbar / Dayne Far Carried

Resolution:

The SNZ Board agrees to apply to Air Rescue Services Limited for \$9,238.91 + GST of funding to provide event programmes, live streaming and court hire for the Christchurch International Open from June 9 – 14, 2015.

Moved: Greg McKeown / Steve Dunbar Carried

Resolution:

The SNZ board agrees to apply to Four Winds Foundation for \$12,240.00 + GST of funding towards the costs of making iSquash – our online sport management portal – mobile-friendly.

Moved: Steve Dunbar / Matt Taylor Carried

8. Purpose

To approve the financial reports for SNZ and Club Kelburn

Resolution:

The financial reports for SNZ and Club Kelburn to 31/12/2014, having been previously circulated, were accepted as a true and correct record.

Moved: Greg McKeown / Linda Kenny Carried

General Business

1. WSF AGM Delegate 2015

It was agreed that the Board would review potential candidates for this role in 2015 to determine who would be the best representative for SNZ and what support they might need.

2. WJG 2017

As previously agreed before a formal tender and payment to host this event in 2017 was submitted to WSF four essential criteria should be met.

Funding secured from Major Events

Funding secured from CCC

An organising committee formed

Confirmation that new courts would be completed by the ChCh SC built in time for the event

The first two criteria had been confirmed but the organising committee had not been established and there was no clear indication if the new courts would be built in time. It was agreed that no tender should proceed until at least three criteria were satisfied.

3. Affiliation Levy for 2014 / 2015

The final SEM figures to be confirmed by JO and GM and SEM numbers to be circulated to districts. Invoices will be sent in February.

4. SNZ Staffing / Restructure of Roles

JO provided an update on the staff recruitment process and timeline for filling the vacant roles in the national office.

5. Auditors Letter

JO to forward copy of the auditor's letter to GM and SD for comment and response.

6. Next Meeting

Scheduled March 18, Telephone Conference call 7.00pm

7. Meeting Closed 4.50pm

Signed..........Chair, Squash New Zealand