



MINUTES OF SNZ BOARD MEETING

Friday February 12, 2016, 12.00pm, Jet Park, Auckland.

Present: Greg McKeown (Chair), Tony Johnston, Steve Dunbar, Gareth Fleming, Fran Hopkins, Jim O'Grady (CE), Luke Morriss (Secretary)

Apologies: Linda Kenny

Conflicts of Interest: None

Items for Decision

1. **Purpose**

To confirm the minutes of the previous meeting held December 11, 2015 and the updated minutes of the meeting held November 28, 2015.

Resolution:

That the minutes of the previous SNZ Board meetings held November 28 and December 11, 2015 be approved as a true and correct record of proceedings.

Moved: Greg McKeown / Tony Johnston Carried

Matters Arising from the Minutes

Final decision pending on details of Districts re glass court usage.

Actions: JO to contact Neven Barbour regarding the Waikato and Bay of Plenty events.

2. **Purpose**

To apply for grant funding.

Resolution:

The SNZ Board agrees to apply for funding to support a range of activities as and when required.

Moved: Gareth Fleming / Tony Johnston Carried

3. **Purpose**

To confirm the Out of Meeting Resolutions.

Resolution:

That Linda Matson be appointed as a master's selector to fill the vacant position (12/1/2016).

That the SNZ Board approve Capital Expenditure of \$6003 including GST (as per quotation) for the purchase of locks for lockers at Club Kelburn (28/1/2016).

Moved: Tony Johnston / Steve Dunbar Carried

4. **World Doubles Championships 2016 funding**

JO provided background information on the WMT 2015 event which had been cancelled. It was proposed to reallocate part of the WMT budget (\$45k) toward the World Doubles Championships in August 2016. A positive discussion ensued, including possible contribution to 4 men's players re cancelled event.

Resolution:

That the SNZ Board approve expenditure of up to \$30k to attend the World Doubles Champs in Darwin in August 2016.

Moved: Greg McKeown / Tony Johnston Carried

5. **Glass court in Tauranga**

At the SNZ AGM there was support for the glass court to be used more frequently. Wayne Werder had verbally asked if SNZ would give consideration to supporting the cost of erecting the glass court in Tauranga for the BoP open in May and a PSA event in August. He is obtaining a quote and is hopeful the cost will be under \$10k in total. Wayne has proposed a 1/3, 1/3 and 1/3 cost share between SNZ, the WJC2017 and Squash BoP. A discussion around the short-term future (12 months) of the glass court usage in the other four possible locations followed.

Recommendation:

That the Board positively supports the glass courts being used in the BoP with a funding support decision to be made once more details regarding location, costs and usage are provided.

Moved: Greg McKeown / Fran Hopkins

Carried

Actions: JO to provide the Board with a case by case analysis of all interested options; and to use if within budget.

Items for Discussion**1. Squash Community Sport Investment**

Geoff Barry, Sport NZ General Manager Community Sport and Recreation, presented an articulate discussion outlining the investment decision process. 2009-2015 data showed that there was declining participation trends and increased interest in recreational play. Key points to note:

- Decision was not based on past performance / application form. Sport NZ (directed by the Government) are targeting low participation communities for health purposes – squash is not seen as a sport that best meets this demand.
- The metrics used to determine this included no sign of growth over the past 5 years; secondary school sport data and the Sport NZ surveys.
- Investment process helped Sport NZ align the overlapping initiatives in building the Community Sport system and allocate funds appropriately.

The Squash NZ Board unanimously agreed that the presented facts and context behind Sport NZ's investment into Squash were clear and decided to use the proposed investment funding to allocate towards initiatives that would maximise the strategic plan outcomes.

Actions: JO to provide GM with a communication piece regarding the Sport NZ investment outcome to be sent out to the District Presidents to outline this.

2. Financials – SNZ and Club Kelburn

An overview of the financial cash flows were provided, including an update on where the budget's unallocated funding has been used so far.

This was followed by a brief discussion around the possibility of using accounting software (MYOB, XERO) to minimise risk and improve efficiency.

Funding commitments for the men's PSA events was also discussed. It was agreed that Squash NZ should provide support to keep these events going.

Actions: JO to maintain contact with PSA event organisers and come to Board if additional funding is required.

3. MOAs

A recommendation to review the standard clauses of the MOA agreement was made. It was agreed to include latest Strategic Outcomes to outline how each party will contribute.

4. Club Kelburn Letter

The Board reviewed Rob Walker's letter dated January 26, 2016 and agreed the best response.

Actions: JO to respond to the letter, to outline:

- The business is non-profit by nature and is eligible to apply for grants.
- The policy of the Board is that legitimate expenses should be applied for using gaming and community trusts, whilst a long-term funding strategy is being created.
- The Club K management contract is not due for renewal until a new lease is agreed with WCC in 2017
- Once a lease is signed potential upgrades can be explored.

A discussion around the Club Kelburn Capex policy followed. It was agreed that the Capex Policy be aligned to the Squash NZ Delegated Authorities Policy with the same rules applied to Club Kelburn. Expenses over \$1000 will need approval from JO.

The Club Kelburn budget was discussed and agreed that the amount of net surplus observed is to be expected. It was also noted that a strategic outlook on Club Kelburn facilities be looked at in the future.

5. International Team Representative Policy

There was a discussion on the safety of players attending international events in risk countries. It was agreed that the representative policy be updated.

Actions: JO to update representative policy wording document to highlight the procedure for attendance at international representative events, "the constitution states..., the rules..., the selection team..., the criteria..."

6. Squash Canterbury

An update and the background on the position of Squash Canterbury was provided. Options were discussed (loan, advice, volunteers, disclosure to clubs) to provide assistance for the situation. It was agreed that more information is required before providing any funding support.

Actions: JO and FH to contact Squash Canterbury to provide advice on how Squash Waikato dealt with their similar situation and to determine short-term solutions.

This followed by a brief discussion around District boundaries. Possible solutions to get in front of important personnel were mentioned (such as more one-on-one meetings / visits with clubs rather than forums). It was agreed that this topic be put on the agenda for next meeting and potentially discussed for the mid-year President's meeting.

7. Referees

GF and SD provided an update on Matey Galloway's formal complaint. It was determined that the incident in Invercargill was the culmination of a number of similar instances and all agreed it was unacceptable. This highlighted concerns with the system of handling the referee development and complaints process. It was recommended that some form of consequence, possibly a one year stand-down, be issued to Matey; whilst improvements of the refereeing governance and culture is undertaken.

Actions: SD and GF to draft paper to send to Glenn Carson and Matey to outline both sides' viewpoints and the agreed recommendations. JO to conduct a review of refereeing using someone impartial to the current environment, Keith Lawrence was suggested as an option.

General Business

Staff Reports

It was agreed that the CE report be provided to the Board; whilst the two staff reports be items for discussion for future meetings. Questions were raised around the annual KPIs as no annual plan has been agreed.

Actions: GM and SD to fill in metrics with JO during CE review and confirm main initiatives for each year.

Commercial Sub-Committee

SD outlined the role of the commercial sub-committee, discussed the possible opportunities to date and provided updates on current sponsors.

Resolution:

That JO investigate the feasibility of establishing a commercial / marketing manager's role and present to the Board.

Moved: Steve Dunbar / Fran Hopkins

Carried

Next Meetings

The following dates were confirmed:

April 29:	Tauranga - PSA Devoy Centre / WJC2017 / Glass Court
March??	Did we decide on a meeting in March???
May 27:	Conference call (subject to requirement)
June 24 / 25:	Auckland – mid-year presidents meeting
August 19:	Auckland – Nationals (budget adoption)
October:	TBD
December 2 / 3:	Auckland – annual forum and AGM

Meeting Closed 5.35pm